

**GREENE CENTRAL SCHOOL, GREENE, NY  
BOARD OF EDUCATION REGULAR MEETING  
WEDNESDAY, DECEMBER 19, 2018**

A regular meeting of the Greene Central School Board of Education was called to order at 6:00 p.m., by Board President, Brian Milk, in the Board of Education Room, High School/Middle School complex, South Canal Street, Greene, NY.

**CALL TO  
ORDER**

- The Pledge of Allegiance was recited.

**BOARD MEMBERS PRESENT:**

Mr. Brian Milk, President  
Mr. Scott Youngs, Vice-President  
Mrs. Tammie McCauley  
Mr. Seth Barrows  
Mr. Nicholas Drew  
Mr. Jason Burghardt  
Mr. Douglas Markham

**ROLL CALL**

**ADMINISTRATIVE STAFF PRESENT:**

Mr. Gordon Daniels, Interim Superintendent  
Mr. Mark Rubitski, Business Manager  
Mr. Timothy Calice, Middle School Principal  
Ms. Kimberly Matthews, Director of Special Programs  
Mr. Gerald Abbey, Interim Facilities Director  
Mr. Dennis Symons, Interim Head Bus Driver

**OFFICERS PRESENT:**

Mrs. Donna Utter, District Clerk

- Motion made by Youngs, seconded by Markham, to adjourn to Executive Session at 6:00 p.m. to discuss:
  - To review Special Education placements for particular students and consider them for approval.
  - To discuss a matter leading to the appointment of a particular person.

**EXECUTIVE SESSION**

Yes-7, No-0

- Motion made by Burghardt, seconded by Youngs, to adjourn Executive Session at 6:46 p.m.

**ADJOURN EXECUTIVE  
SESSION**

Yes-7, No-0

- President Milk reconvened the meeting 6:47 p.m.

**RECONVENE**

- 3. BOARD COMMITTEE REPORTS  
Add: Audit Committee Report

**ADD/DELETIONS  
TO AGENDA**

- Upon the recommendation of the Committee on Special Education, a motion was made by Burghardt, seconded by Markham, to approve the following placements: #710023817; #710023802; #710023920; #710022352; #710023291.

**SPECIAL EDUCATION  
PLACEMENTS**

Yes-7, No-0

- Motion made by Burghardt, seconded by Barrows, to approve the minutes of the Regular Board meeting held on December 5, 2018, and the Special Board of Education Work Session held on December 12, 2018 as presented.

**APPROVE MINUTES  
12/5/18 & 12/12/18  
MEETINGS**

Yes-7, No-0

**CALENDAR**

- December 24 – January 1 – Holiday Recess
- January 2, 2019 – Board of Education Meeting – 6:00 p.m.
- January 10 – MS Band/HS Chorus Concert – 7:00 p.m.
- January 16 – Board of Education Meeting – 6:00 p.m. **If Needed**
- January 26 – All County Music Festival – Afton CSD

**PUBLIC COMMENT:  
JASON CHITESTER**

- Jason Chitester, addressed the Board regarding a recent CSE meeting held regarding his daughter's IEP. The Committee members, other than the Chair, recommended a shared aide. However, when the recommendation came before the Board for approval, he feels the CSE Chair and the Superintendent disregarded the Committee's decision. The district's alternative to a shared aide was to provide 5 different people to rotate in and out of his daughter's classroom. The Superintendent and CSE Chair felt that using current personnel was fiscally prudent for the district and would meet his daughter's needs. Mr. Chitester does not feel that this alternative provides the consistency that his daughter's program requires. Mr. Chitester also commented that the open communication he and his wife had shared with his daughter's educators has stopped. He implored the Board to take immediate action to give the special education students what they deserve.

**NANCY DEAN**

Nancy Dean, a CSE Parent Representative, and parent of a student with downs syndrome, addressed the Board regarding a CSE meeting she attended last week at a parent's request. She commented that she left the meeting feeling that the process had failed the family, the teachers, professionals who are trying to help the child, and the child. The meeting involved a review of the student's IEP, due to some confusion as to why a shared aide was removed. The Chair commented that she was not present at the meeting last year where the committee decided to discontinue the shared aide and defended the current recommendation for 2 adult's in the classroom at all times, regardless of concerns voiced by the parent, teacher and special education teacher. Teachers who had previously worked with the student were not consulted. The Chair is making decisions regarding a student's supports without observing the student, or taking into account all professional's input. She concluded by commenting that if our students cannot access needed services and supports to gain purposeful progression, they will stop showing growth and proficiency. The district needs to work as a team to benefit all students in the district with their educational needs.

**REPORTS:  
ENROLLMENT REPORT**

- The Enrollment Report for the period ending November 20, 2018 with a total student enrollment of 1014 was noted.

**BOARD COMMITTEE  
REPORTS:**

- **Audit Committee:** Board member McCauley, updated the Board on a recent Audit Committee meeting. She highlighted the following:

- The Committee reviewed October and November Budget Status Reports and compared them with last year's.
- Recommending sending out an RFP for Auditing services.

- Mark Rubitski, Business Manager, stated that the district can open the RFP to everyone or just pick 5 or 6 to request bids from.

- Board member Youngs stated that he thinks it should be open to everyone. The Board does not have to take the lowest bidder.
- Mr. Rubitski stated that a rubric can be used to score each entity.
- The Audit Committee is planning on meeting in January with Administrators to learn how they audit their budgets.

- Nothing to report.

**TRANSPORTATION:**

- Gerald Abbey, Interim Facilities Director, commented on the lighting situation at the propane pumping station at the bus garage. Awaiting a proposal and then will move forward. Where the money for the project is coming from was discussed. Mark Rubitski, Business Manager, commented that it needs to be funded through transportation. Trying a 2 lamp fixture, if that is not enough, then they will look into putting in another pole with a fixture over the propane pumps.

**FACILITIES:**

**- The Superintendent of Schools recommends the following Board actions:**

**EDUCATION &  
PERSONNEL  
APPOINTMENT(S):  
SUBSTITUTE ROSTERS**

- Motion made by Youngs, seconded by Burghardt, to appoint the Ryan Fisher, as a Substitute Teacher/LTA K-12 effective December 20, 2018:

Yes-7, No-0

- Motion made by Youngs, seconded by Burghardt, to appoint Trista Welch as a Bus Monitor effective December 20, 2018 for a one-year probationary period ending December 19, 2019.

**TRISTA WELCH-  
BUS MONITOR**

Yes-7, No-0

- Board member Drew asked about being down 2 bus monitors and if this will be on-going. Dennis Symmons commented that one went out on medical leave and the other is now a driver. This new appointment will fill one of the slots.

**RESIGNATION(S):  
WENDY MYERS –  
ENGLISH TEACHER**

- Motion made by Burghardt, seconded by Youngs, to accept the resignation to retire of Wendy Myers, English Teacher, effective June 30, 2019 with appreciation for her many years of service to the district.

Yes-7, No-0

- Motion made by Burghardt, seconded by Youngs, to accept the resignation to retire of Donna Dajnowski, effective June 30, 2019 with appreciation of her many years of service to the district.

**DONNA DAJNOWSKI –  
ART TEACHER**

Yes-7, No-0

**BUSINESS & FINANCE:  
INTERNAL CLAIMS  
AUDITOR REPORT**

- Motion made by Burghardt, seconded by McCauley, to accept the Internal Claims Audit Report for November 2018 as presented.

Yes-7, No-0

- Motion made by Burghardt, seconded by Drew, to accept the Budget Status Reports for November 2018 for the General Fund, School Lunch Fund, and Federal Grants & Capital budgets as presented.

**REVENUE & BUDGET  
STATUS REPORTS**

Yes-7, No-0

- Board member Drew commented that the Board had previously discussed picking specific codes in order to learn more about them. He asked about A1420-403-21 Legal and the fact that the district has gone through most of the budgeted funds. Mark Rubitski commented that there have been a lot a legal issues this year, which varies from year to year.

- Board member Drew asked if we could have used NYSSBA for any of those services. Interim Superintendent Daniels answered that NYSSBA is able to supply sample copies of contracts, but not student or educational legal services. Mark Rubitski commented that Labor Relations services are available through BOCES which would be aidable and perhaps something to look into.

**TREASURER'S REPORT  
ACTIVITY FUNDS**

- Motion made by Youngs, seconded Burghardt, to accept the Treasurer's Report for the Extra-Curricular Activity Funds for November 2018 as presented.  
Yes-7, No-0

**WORKERS' COMP.  
SELF-INSURANCE  
ALLIANCE – CLERK  
SERVICES**

- Motion made by Burghardt, seconded by Youngs, to approve the Agreement between the Workers' Compensation Self-Insurance Alliance and Greene Central School for services of Greene's Clerk for the 2019-2020 school year in the amount of \$2300.00, and to authorize the Board President to sign said Agreement on behalf of the district.  
Yes-7, No-0

**BOCES COOPERATIVE  
PURCHASING  
SAVINGS REPORT**

- A Savings Report prepared by DCMO BOCES of participating districts' savings on bid categories was shared with the Board for informational purposes only. Mark Rubitski commented diesel and heating are down 10%, gas is down 5%, but propane is up 40% and we will probably reject the bid and try rebidding for a better price.

- Board member Drew asked if we could purchase through the State Contract. Mark Rubitski answered not if we bid those commodities.

- Board member Barrows asked if there were other areas where we could be saving that we are not currently taking advantage of. Mark Rubitski stated that he would look into what is available.

**BUDGET COMMITTEE**

- Mark Rubitski, Business Manager, shared with the Board the line items reviewed by the Budget Committee so far. Overall, the budget is up .07% at this point.

- Board member Barrows commented that the Committee also discussed the closing of the Chenango American and he spoke to NYSSBA to see if there was another avenue for publishing notices, there is not. The Committee also discussed the Capital Project funding.

- Board member Drew commented that the increase in Bond Notes is due to the additional purchase of micro buses, which we will receive state aid on in the following year.

**DISCUSSION ITEMS:**

- **Superintendent Search** – President Milk commented on where the District is in the process at this point:

- BOCES is preparing the brochure which should go out by the next Board meeting.

- BOCES will collect the application with the deadline being February 6, 2019
- Trying to schedule a date for Perry Dewey, BOCES District Superintendent, to meet with staff and the community. Possibly January 22nd, but not definite.
- March 14th the Board will meet with Perry Dewey to review the applicants.
- Board member McCauley commented that it would be a positive thing to have Board members go and listen to any community presentation by Mr. Dewey, so that everyone hears the same information.
  - 117 individuals responded to the survey, which is up from last time and the Board reviewed all the surveys and developed questions for a questionnaire from those surveys.

**REVIEW BOARD  
OUTSTANDING ACTION LIST:**

Directed Date:	Task:	Responsibility Of:	Report Back:
1/17/2018	Bus Garage-outside lighting,	BOE & Facilities Director	Ongoing
5/2/18	Legislative Committee – Community Member – Student Enrollment	BOE	Ongoing
7/11/18	Student on the Board	BOE	January 2019
8/1/18	BOE Meeting/One Per Month	BOE	June 5, 2019
9/5/18	Transfer to Capital Reserve	BOE	Ongoing
10/17/18	Training Rules Policy Review	BOE	May 2019
12/5/18	School Resource Officer/ Bldg. Security Review	BOE	Jan./Feb. 2019

- Working on bus garage outside lighting
- Student on the Board – Tim Ryan, Superintendent of BG, will be coming to the first Board meeting in February 6, to give the Board information on how it works with BG’s Board of Education.
- Board member Drew stated that he would like to get some information from other districts, perhaps some that have had a student on the board longer. Interim Superintendent Daniels stated that he will poll Superintendents in other districts.

**- Interim Superintendent Gordon Daniels reported on the following:**

**SUPERINTENDENT’S REPORT:**

- **Smart Bond** – Met with building administrators to discuss where security cameras would be located and card readers. Some adjustments were made in the original plans.
- **Capital Reserve** - \$900,000 in capital reserve account which if all aidable would fund a 9 million dollar project. The Board needs to decide if you want to do a larger project which would mean adding more funds to the capital reserve account.
- Board member Youngs stated that we need some idea on what number we are looking at to keep revenue/expense level for budgeting purposes.

- Mark Rubitski, Business Manager, has some ballpark numbers, but the Board needs to discuss and determine assumptions such as no levy increase. Consideration of maximum building allowance for state reimbursement needs to be reviewed as well. Mark will provide some Information at the next Board meeting.

- Interim Superintendent Daniels has a committee which will meet on January 15th, along with the Buildings & Grounds Committee, architects and engineer at 9:30 to gain more specific information.

- **School Resource Officer** – Reviewed with administrators and costs associated and they felt that Smart Bond monies used for security measures will meet current needs. Looking at window filming, updated cameras and card readers. Not comfortable adding a School Resource Officer in light of current staffing concerns.

- **Mental Health Personnel** – Starting in January, the Chenango County Mental Health will have an office in each of our facilities. It will be manned by one individual who rotates between the facilities. Three days at the Middle School/High School, one day at the Intermediate School, and one day at the Primary School. A Title 6 Grant will cover the costs associated with the program and will be a huge help to families and students. The district will only be providing the space, not employing the mental health professional.

**REVIEW COMMITTEE  
SCHEDULE:**

Committee Name:	Last Meeting:	Next Meeting:
Budget	Dec. 13, 2018	<b>Jan. 9, 2019 @ 5pm</b>
Building & Grounds	Oct. 3, 2018	
Transportation	Nov. 19, 2018	<b>January 15, 2019</b>
Employee	Dec. 5, 2018	
Audit	Dec. 19, 2018	<b>January 2019</b>
Curriculum & Technology	Aug. 15, 2018	
Legislative		
Tenure	April 17, 2018	
Extra-Curricular		<b>Week of 1/7/19</b>
Policy	Sept. 28, 2018	

- Budget - January 9th @ 5 pm
- Transportation - January 15th
- Chenango County School Boards' Association meeting on January 8th – discussions regarding the Legislative breakfast.
- Extra-curricular Committee – Week of January 7th to meet regarding the sound system concerns in the auditorium. Concerns regarding warranty on parts of the sound system also.

**PUBLIC COMMENT:**

- Sue Proscia, Dispatcher, wished the Board members a happy holidays, and thanked those who attended the bus garage luncheon.

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- Motion made by Drew, seconded by Barrows, to adjourn to Executive Session at 7:54 p.m. to discuss discipline of a particular person.

**EXECUTIVE  
SESSION**

Yes-7, No-0

- Motion made by Markham, seconded by Youngs, to adjourn Executive Session at 9:14 p.m.

**ADJOURN EXECUTIVE  
SESSION**

Yes-7, No-0

- President Milk reconvened the meeting at 9:14 p.m.

**RECONVENE**

- Motion made by Barrows, seconded by McCauley, to adjourn the meeting at 9:14 p.m.

**ADJOURNMENT**

Yes-7, No-0

Respectfully Submitted,

Donna Marie Utter  
District Clerk